

IMPORTANT DATES

FALL SEMESTER 201212

Deadline to pay all tuition and fees	4:00 pm Wednesday, August 31
First day of classes DROP/ADD periods begin	Monday, August 22
DROP period ends Last day to drop with 100% refund and no "W" grade	Wednesday, August 24
First day to WITHDRAW with 0% refund and a "W" grade	Thursday, August 25
ADD period ends Last day to add a class	Monday, August 29
Mid-Term Last day to withdraw with a "W"	Monday, October 17
"WF" or " withdraw failing " issued from this point forward for all withdrawals	Tuesday, October 18
Classes End	Tuesday, December 13

*Some courses may have shorter Add periods. Check with your advisor or the Registrar.

DROP/ADD POLICY: In keeping with the state-wide enrollment processing policy from the Technical College System of Georgia, Southwest Georgia Technical College instituted the Drop/Add Policy. You will have the first three (3) days of each term to drop any or all of the courses you are registered for. If you drop your course(s) during this period, you will receive a 100% refund of all tuition and applicable fees, will not earn a "W" grade in the class and will not have any hours counted against your financial aid eligibility. If you withdraw from any course(s) after the third instructional day of the term, you will not receive a refund, you will earn a "W" grade; and the credit hours will count against your financial aid eligibility. Please see the important Calendar dates above.

ENROLLMENT PROCESSING POLICY:

- Payment for tuition and fees is due by end of business on the 7th instructional day of each term. Students who do not have documented Financial Aid or Third Party Pay will be dropped from all courses and will not be allowed to re-register if payment is not received by the specified date.
- Registered students who do not show up for the first day the class meets will be "No-Showed" and students who are waitlisted will get their spots. Students will have to obtain written permission from the instructor to be readmitted to the class by the Registrar.