



# Registration Form

**Workshops fill quickly. Register now to reserve your seat!**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

E-mail \_\_\_\_\_ Fax \_\_\_\_\_

Place of Employment \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_

Seminar Title \_\_\_\_\_

Seminar Dates \_\_\_\_\_

Method of Payment: (Please Indicate one of the following)

- Registration Fee Enclosed: Cash/Check
- Employer Invoicing Address: \_\_\_\_\_

Purchase Order Attached: PO# \_\_\_\_\_

- VISA/MC: \_\_\_\_\_  
(Card Number) \_\_\_\_\_  
(Expiration Date) \_\_\_\_\_  
(Signature) \_\_\_\_\_

Phone calls to students are only made if the class is canceled by SWGTC, otherwise plan to attend the class for which you registered. Certificates of completion are given at the end of class. Duplicate certificates are five dollars.

**All classes must be paid for in advance of the first class day. Personal Check, Cash, VISA, Master Card, Corporate Billing accepted.**

**Enrollment determines whether a seminar can be offered. Refunds or exchanges for seminars are made if requested 24 hours (1 working day) before the first day of class. A full refund is made if the class is canceled by SWGTC.**

Classes are guaranteed and can be attended as many times as room allows when they are rescheduled.

Reasonable arrangements will be made for persons with disabilities, if requested in advance.

**Fax to:** Southwest Georgia  
Technical College, Continuing  
Education; (229) 227-2578

**Mail to:** Southwest Georgia Technical  
College, Continuing Education; 15689 US  
Highway 19 North, Thomasville, GA 31792

*Southwest Georgia Technical College does not discriminate on the basis of race, color, national origin, gender and disability.*