

Southwest Georgia Technical College, Foundation Inc.

Scholarship Policies and Procedures

**Agricultural Technology Scholarship
Made available by the John Deere Foundation**

PURPOSE

To assist applicants entering and students enrolled in the Agricultural Technology Program with education related expenses.

PROCEDURES

Complete an application packet.

REVIEW PROCESS

The Executive Director has established a committee to review Agricultural Technology scholarship applications. Members of the committee include: Director of Admissions, the Agricultural Technology Instructor and the Dean for Academic Affairs for Technical and Industrial Technology.

The Committee will review completed applications and make recommendations for awards to the Executive Director for approval.

The Executive Director will submit an expenditure request to the Foundation Treasurer for payment.

A minimum of 48 hours will be needed for official response and/or payment to the student in need depending on the availability of staff/trustees needed for approval and processing.

The primary intent of the scholarship program of the SWGTC Foundation is to assist students with tuition, fees, and book expenses through need-based and merit-based scholarships. For this reason, all scholarship applicants are required to apply for financial aid. Financial aid awards will be considered in the scholarship awards process.

Southwest Georgia Technical College Foundation funded scholarships are to be used at Southwest Georgia Technical College only (Thomas County, Grady County, Mitchell County, and the Valdosta Technical College A.D.N. program) and are not transferrable to other institutions.

Southwest Georgia Technical College Foundation scholarships are intended for approved educational related expenses only, as set forth in the scholarship policies. Any fraudulent use of scholarship funds or misrepresentation of expense to gain reimbursement will result in termination of scholarship funding and ineligibility to apply for future Southwest Georgia Technical College Foundation scholarship funding opportunity.

Scholarship accounts that remain inactive for one year will be adjusted and unused funds will be transferred back to the SWGTC Foundation. Exceptions to this policy will be in cases where the length of time the scholarship can remain in the student's account before usage are outlined in the individual scholarship policy (such as the High School Scholarship and other recruitment-based scholarships).

Revised 10/8/08; 7/09; 11/09; 7/10