

**Southwest Georgia Technical College, Foundation Inc.**

**Scholarship Policies and Procedures**

**Brenda Majors Memorial Scholarship**

**Made available by:**

**Dr. Charlene Parrish of Sweet Basil's Wellness Center**

**BACKGROUND**

In October 2005, Dr. Charlene Parrish established the Brenda Majors Memorial Scholarship Fund by making an initial contribution of \$500. The first scholarships in the amount of \$500 each will be awarded Fall 2005 (calendar year). The scholarship amount was changed to \$300 in 2008. This scholarship can be used for childcare expenses.

**PURPOSE**

To assist a dedicated student who is a single parent enrolled in the Practical Nursing Program at Southwest Georgia Technical College

**PROCEDURES**

Applicants must be currently enrolled in the Practical Nursing Program of study at Southwest Georgia Technical College. A minimum of 12 hours must be completed and earned at SWGTC.

Applicants must complete a SWGTC Scholarship Application form (Attachment A).

Applicants must compose an essay titled, *"Why I chose Nursing as my Field of Study."* (Minimum 500 words)

Applicants must obtain a letter of recommendation from a fulltime member of the SWGTC Faculty, high school counselor, clergy, or etc. The letter should communicate the author's observations of the student's potential to become a skilled employee in the Gerontology field of study. Letters of recommendation must be on letterhead with a current date and an original signature.

Applicants must certify that they are a single parent.

Applicants must sign an agreement that they will work in some capacity in long term care no less than one year. If the applicant fails to complete this requirement, the scholarship recipient will be required to reimburse SWGTC for the amount of this award.

Applicants must have a minimum GPA of 2.0 and must submit a copy of their transcript.

## **REVIEW PROCESS**

The Executive Director of the Southwest Georgia Technical College Foundation has established a committee to review the Brenda Majors Memorial scholarship applications. Members of the committee include Dr. Charlene Parrish, the Director of Admissions, and the Retention Coordinator.

The Brenda Majors Memorial Scholarship recipient will be selected utilizing the attached evaluation document.

Committee members will independently score each application submitted. The applicant receiving the highest average score will be awarded the scholarship. Financial need will be an underlying consideration by the committee.

In the event of a tie, applicants will deliver a short personal interview. The committee members will independently score each applicant. The applicant receiving the highest average score will be awarded the scholarship.

The primary intent of the scholarship program of the SWGTC Foundation is to assist students with tuition, fees, and book expenses through need-based and merit-based scholarships. For this reason, all scholarship applicants are required to apply for financial aid. Financial aid awards will be considered in the scholarship awards process.

Southwest Georgia Technical College Foundation funded scholarships are to be used at Southwest Georgia Technical College only (Thomas County, Grady County, Mitchell County, and the Valdosta Technical College A.D.N. program) and are not transferrable to other institutions.

Southwest Georgia Technical College Foundation scholarships are intended for approved educational related expenses only, as set forth in the scholarship policies. Any fraudulent use of scholarship funds or misrepresentation of expense to gain reimbursement will result in termination of scholarship funding and ineligibility to apply for future Southwest Georgia Technical College Foundation scholarship funding opportunity.

Scholarship accounts that remain inactive for one year will be adjusted and unused funds will be transferred back to the SWGTC Foundation. Exceptions to this policy will be in cases where the length of time the scholarship can remain in the student's account before usage are outlined in the individual scholarship policy (such as the High School Scholarship and other recruitment-based scholarships).

Approved: November 14, 2005

Revised: February 20, 2008; October 8, 2008; 07/09; 11/09; 7/10

## Brenda Majors Memorial Scholarship Evaluation

### 1. Academic Achievement

#### Grade Point Average

<b>(90-100)</b>	<b>4.0</b>	<b>= 5 pts.</b>
<b>(85-89)</b>	<b>3.5-3.99</b>	<b>= 4 pts.</b>
<b>(80-84)</b>	<b>3.0-3.49</b>	<b>= 3 pts.</b>
<b>(74-79)</b>	<b>2.5-2.99</b>	<b>= 2 pts.</b>
<b>(70-73)</b>	<b>2.0-2.49</b>	<b>= 1 pts.</b>

### 2. Essay

<b>Followed criteria</b>	<b>= 1 - 5 pts.</b>
<b>Grammatically correct</b>	<b>= 1 - 5 pts.</b>
<b>Defined characteristics</b>	<b>= 1 - 5 pts.</b>
<b>Illustrated personal commitment</b>	<b>= 1 - 5 pts.</b>
<b>Compelling case</b>	<b>= 1 - 5 pts.</b>

### 3. Faculty Evaluation

<b>Supports student as recipient</b>	<b>= 1 - 5 pts.</b>
<b>Specific observations</b>	<b>= 1 - 5 pts.</b>
<b>Commonalities with essay</b>	<b>= 1 - 5 pts.</b>

### Tie Breaker – Impromptu Speech

<b>Followed criteria</b>	<b>= 20 pts.</b>
<b>Addressed topic</b>	<b>= 20 pts.</b>
<b>Organized points</b>	<b>= 20 pts.</b>