

## **Southwest Georgia Technical College, Foundation Inc.**

### **Scholarship Policies and Procedures**

#### **Dependents of Georgia Firefighters Scholarship**

##### **PURPOSE**

To assist students who are Dependents of Georgia Firefighters, who have completed a minimum of 50% of their selected program of study, with tuition, books, fees, and required educational related expenses such as uniforms, tools, or health examinations.

##### **FREQUENCY**

One \$500 scholarship will be awarded each year.

##### **PROCEDURES**

Applicants must be currently enrolled and entering the second half of their program of study at Southwest Georgia Technical College. A minimum of 12 hours must be completed and earned at SWGTC.

Applicants must be a dependent of an active duty, retired, or disabled Georgia Firefighter.

Applicants must complete and submit a SWGTC Scholarship Application form. This form can be picked up in the office of financial aid.

Applicants must compose an essay titled, "*Why I selected career title as a career.*" (Maximum 250 words)

Applicants must obtain a letter of recommendation from a fulltime member of the SWGTC Faculty. The letter should communicate the faculty member's observations of the student's potential to become a skilled employee in the field of study that the student is pursuing. Letters of recommendation must be on letterhead with a current date and an original signature.

Applicants must have a minimum GPA of 2.5 and must submit a copy of their transcript.

##### **REVIEW PROCESS**

The Executive Director of the Southwest Georgia Technical College Foundation has established a committee to review the Georgia Firefighters Scholarship applications.

Members of the committee include the Director of Admissions, the College Counselor, and the Retention Coordinator.

The Dependents of Georgia Firefighters Scholarship recipient will be selected utilizing the attached evaluation document.

Committee members will independently score each application submitted. The applicant receiving the highest average score will be awarded the scholarship.

In the event of a tie committee members will request that the SWGTC Registrar calculate the applicants' cumulative GPA. The applicant who has achieved the highest, cumulative GPA will be awarded the scholarship.

The primary intent of the scholarship program of the SWGTC Foundation is to assist students with tuition, fees, and book expenses through need-based and merit-based scholarships. For this reason, all scholarship applicants are required to apply for financial aid. Financial aid awards will be considered in the scholarship awards process.

Southwest Georgia Technical College Foundation funded scholarships are to be used at Southwest Georgia Technical College only (Thomas County, Grady County, Mitchell County, and the Valdosta Technical College A.D.N. program) and are not transferrable to other institutions.

Southwest Georgia Technical College Foundation scholarships are intended for approved educational related expenses only, as set forth in the scholarship policies. Any fraudulent use of scholarship funds or misrepresentation of expense to gain reimbursement will result in termination of scholarship funding and ineligibility to apply for future Southwest Georgia Technical College Foundation scholarship funding opportunity.

Scholarship accounts that remain inactive for one year will be adjusted and unused funds will be transferred back to the SWGTC Foundation. Exceptions to this policy will be in cases where the length of time the scholarship can remain in the student's account before usage are outlined in the individual scholarship policy (such as the High School Scholarship and other recruitment-based scholarships).

Approved: September 1, 2005

Revisions Approved: July 2007; October 8, 2008; 07/09; 11/09; 7/10

## **Dependents of Georgia Firefighters Scholarship Evaluation**

### **1) Academic Achievement**

#### **Grade Point Average**

<b>(90-100)</b>	<b>4.0</b>	<b>= 5 pts.</b>
<b>(85-89)</b>	<b>3.5-3.99</b>	<b>= 4 pts.</b>
<b>(80-84)</b>	<b>3.0-3.49</b>	<b>= 3 pts.</b>
<b>(74-79)</b>	<b>2.5-2.99</b>	<b>= 2 pts.</b>
<b>(70-73)</b>	<b>2.0-2.49</b>	<b>= 1 pts.</b>

### **2) Essay**

<b>Followed criteria</b>	<b>= 1 - 5 pts.</b>
<b>Grammatically correct</b>	<b>= 1 - 5 pts.</b>
<b>Defined characteristics</b>	<b>= 1 - 5 pts.</b>
<b>Illustrated personal commitment</b>	<b>= 1 - 5 pts.</b>
<b>Compelling case</b>	<b>= 1 - 5 pts.</b>

### **3) Faculty Evaluation**

<b>Supports student as recipient</b>	<b>= 1 - 5 pts.</b>
<b>Specific observations</b>	<b>= 1 - 5 pts.</b>
<b>Commonalities with essay</b>	<b>= 1 - 5 pts.</b>

### Dependents of Georgia Firefighters Scholarship

Completed	Requirements
	1. Applicants must be currently enrolled and entering the second half of their program of study at Southwest Georgia Technical College.
	2. Applicants must complete and submit a SWGTC Scholarship Application form (Attachment A) to the Vice President of Instruction by October 1 so that the successful applicant can be awarded the scholarship before December 31.
	3. Applicants must compose an essay titled, “ <i>Why I selected <u>career title</u> as a career.</i> ” (Maximum 250 words)
	4. Applicants must obtain a letter of recommendation from a fulltime member of the SWGTC Faculty. The letter should communicate the faculty member’s observations of the student’s potential to become a skilled employee in the field of study that the student is pursuing.
	5. Applicants must have a minimum GPA of 2.5 and must submit a copy of their transcript.