

**Southwest Georgia Technical College, Foundation Inc.**

**Scholarship Policies and Procedures**

**Kathryn Read Scholarship  
Associate Degree Nursing Scholarship**

**PURPOSE**

To recognize exemplary students scheduled for graduation from the Associate Degree Nursing Program, a merit scholarship of \$500 will be awarded on Fall Quarter of the year graduation requirements will be completed.

This scholarship will continue on an annual basis as long as funds are available.

**REQUIREMENTS**

Applicants must be a *rising senior* student from the Associate Degree Nursing Program at Southwest Georgia Technical College. A minimum of 12 credit hours must be completed and earned at SWGTC.

Applicants must complete a SWGTC Scholarship Application form (Attachment A).

Applicants must compose an essay titled, *"How I Will Model the Characteristics of a Caring Nurse."* (Maximum 250 words)

Applicants must obtain a letter of recommendation from a fulltime member of the SWGTC's Associate Degree Nursing Faculty. The letter should communicate the faculty member's observations of the student's potential to become a skilled and compassionate nurse. Letters of recommendation must be on letterhead with a current date and an original signature.

Applicants must also obtain a letter of recommendation from a clinical site supervisor, clinical instructor or preceptor. This letter should communicate first hand knowledge of the applicant's performance and demeanor in a clinical setting. Letters of recommendation must be on letterhead with a current date and an original signature.

Applicants must submit a copy of their transcript. The applicant's NUR coursework completed as a SWGTC student will be used to calculate the GPA (grade point average) score as of the end of the current summer quarter.

**REVIEW PROCESS**

The Executive Director of the Southwest Georgia Technical College Foundation has established a committee to review Kathryn Read scholarship applications (or applications for the Kathryn Read scholarship). Members of the committee include the Vice President for Academic Affairs, Dean of Instruction for Allied Health programs, and A.D.N. Program Director.

The Kathryn Read Scholarship recipient will be selected utilizing the attached evaluation document. Committee members will independently score each application submitted. The applicant receiving the highest average score will be awarded the scholarship.

In the event of a tie committee members will request that the SWGTC Registrar calculate the applicants' cumulative ADN GPA. The applicant who has achieved the highest GPA will be awarded the scholarship.

The primary intent of the scholarship program of the SWGTC Foundation is to assist students with tuition, fees, and book expenses through need-based and merit-based scholarships. For this reason, all scholarship applicants are required to apply for financial aid. Financial aid awards will be considered in the scholarship awards process.

Southwest Georgia Technical College Foundation funded scholarships are to be used at Southwest Georgia Technical College only (Thomas County, Grady County, Mitchell County, and the Valdosta Technical College A.D.N. program) and are not transferrable to other institutions.

Southwest Georgia Technical College Foundation scholarships are intended for approved educational related expenses only, as set forth in the scholarship policies. Any fraudulent use of scholarship funds or misrepresentation of expense to gain reimbursement will result in termination of scholarship funding and ineligibility to apply for future Southwest Georgia Technical College Foundation scholarship funding opportunity.

Scholarship accounts that remain inactive for one year will be adjusted and unused funds will be transferred back to the SWGTC Foundation. Exceptions to this policy will be in cases where the length of time the scholarship can remain in the student's account before usage are outlined in the individual scholarship policy (such as the High School Scholarship and other recruitment-based scholarships).

Approved: November 24, 2004

Revisions Approved: July 2007; October 2008; July 2009; 11/09; 7/10

## Kathryn Read Scholarship Evaluation

### 1. Academic Achievement

#### Grade Point Average

(90-100)	4.0	= 5 pts.
(85-89)	3.5-3.99	= 4 pts.
(80-84)	3.0-3.49	= 3 pts.
(74-79)	2.5-2.99	= 2 pts.
(70-73)	2.0-2.49	= 1 pts.

### 2. Essay

Followed criteria	= 1 - 5 pts.
Grammatically correct	= 1 - 5 pts.
Defined characteristics	= 1 - 5 pts.
Illustrated personal commitment	= 1 - 5 pts.
Compelling case	= 1 - 5 pts.

### 3. Faculty Evaluation

Supports student as recipient	= 1 - 5 pts.
Specific observations	= 1 - 5 pts.
Commonalities with essay	= 1 - 5 pts.

### 4. Clinical Site Evaluation

Supports student as recipient	= 1 - 5 pts.
Specific observations	= 1 - 5 pts.
Commonalities with essay	= 1 - 5 pts.