

**Southwest Georgia Technical College, Foundation Inc.**

**Scholarship Policies and Procedures**

**Associate Degree Nursing Scholarship  
Made available by Medical Education Technology, Inc.**

**BACKGROUND**

The Associate Degree Nursing Scholarship, made available by Medical Education Technology, Inc., was established in December, 2004. Two merit scholarships will be awarded fall quarter, 2006 in the amount of \$500.00 each.

In order to sustain the scholarship, METI requires that the College request an annual \$1,000 contribution during fall quarter.

**PURPOSE**

To assist students enrolled in the Associate Degree Nursing Program with education related expenses.

**REQUIREMENTS**

Applicants must be currently enrolled level 1 student in the Associate Degree Nursing Program at Southwest Georgia Technical College and in good academic standing. Students must have completed and earned a minimum of 12 credit hours.

Applicants must complete a SWGTC Scholarship Application form (Attachment A).

Applicants must compose a two part essay. Part 1: "Why I selected nursing as a career?" Part 2: "What life circumstances have compelled me to apply for this scholarship." (Maximum 250 words).

Applicants must obtain a letter of recommendation from an ADN faculty member or the ADN program director. Letters of recommendation must be on letterhead with a current date and an original signature.

Applicants must submit proof of GANS membership.

The Director of Financial Aid will assure that the applicant has applied for relevant federal and state financial aid.

Applicant must submit a copy of their current transcript.

**REVIEW PROCESS**

The Executive Director of the Southwest Georgia Technical College Foundation has established a committee to review scholarship applications. Members of the committee include: Associate Degree Nursing Program Director, Counselor, and the Dean for Academic Affairs.

The Committee will review completed applications, make recommendations for awards, and present the recommendations to the Executive Director for approval.

The Executive Director will submit an expenditure request to the Foundation Treasurer for payment.

The primary intent of the scholarship program of the SWGTC Foundation is to assist students with tuition, fees, and book expenses through need-based and merit-based scholarships. For this reason, all scholarship applicants are required to apply for financial aid. Financial aid awards will be considered in the scholarship awards process.

Southwest Georgia Technical College Foundation funded scholarships are to be used at Southwest Georgia Technical College only (Thomas County, Grady County, Mitchell County, and the Valdosta Technical College A.D.N. program) and are not transferrable to other institutions.

Southwest Georgia Technical College Foundation scholarships are intended for approved educational related expenses only, as set forth in the scholarship policies. Any fraudulent use of scholarship funds or misrepresentation of expense to gain reimbursement will result in termination of scholarship funding and ineligibility to apply for future Southwest Georgia Technical College Foundation scholarship funding opportunity.

Scholarship accounts that remain inactive for one year will be adjusted and unused funds will be transferred back to the SWGTC Foundation. Exceptions to this policy will be in cases where the length of time the scholarship can remain in the student's account before usage are outlined in the individual scholarship policy (such as the High School Scholarship and other recruitment-based scholarships).

To ensure that the scholarship benefactors are appropriately recognized, the addresses of the SWGTC Foundation and Medical Education Technology, Inc. are provided to the scholarship recipients.

SWGTC Foundation  
15689 US Highway 19 N  
Thomasville, GA 31792

Medical Education Technology, Inc.  
6000 Fruitville Road  
Sarasota, FL 34232

Revised 1/14/08; 10/8/08; 7/09; 11/09; 7/10

## **METI Scholarship Evaluation Criteria**

### **Academic Achievement**

#### **Grade Point Average**

<b>(90-100)</b>	<b>4.0</b>	<b>= 5 pts.</b>
<b>(85-89)</b>	<b>3.5-3.99</b>	<b>= 4 pts.</b>
<b>(80-84)</b>	<b>3.0-3.49</b>	<b>= 3 pts.</b>
<b>(74-79)</b>	<b>2.5-2.99</b>	<b>= 2 pts.</b>
<b>(70-73)</b>	<b>2.0-2.49</b>	<b>= 1 pts.</b>

#### **Essay**

<b>Followed criteria</b>	<b>= 1 - 5 pts.</b>
<b>Grammatically correct</b>	<b>= 1 - 5 pts.</b>
<b>Defined characteristics</b>	<b>= 1 - 5 pts.</b>
<b>Illustrated personal commitment</b>	<b>= 1 - 5 pts.</b>
<b>Compelling case</b>	<b>= 1 - 5 pts.</b>

#### **Faculty Evaluation**

<b>Supports student as recipient</b>	<b>= 1 - 5 pts.</b>
<b>Specific observations</b>	<b>= 1 - 5 pts.</b>
<b>Commonalities with essay</b>	<b>= 1 - 5 pts.</b>