

# **Southwest Georgia Technical College, Foundation Inc. Scholarship Policies and Procedures**

## **Kiwanis Club of Thomasville Scholarship**

### **BACKGROUND**

The Kiwanis Club of Thomasville Scholarship will be established in September, 2007. The first scholarship of \$500 will be awarded for the Summer 2007 quarter, and will be awarded quarterly, up to three awards per calendar year.

### **PURPOSE**

To assist enrolled students who do not qualify for any financial aid assistance, either through the Hope Scholarship or Grant program or Pell, with tuition, books, fees, and required education related expenses such as uniforms, tools, or health examinations.

### **PROCEDURES**

Applicants must be accepted into a program of study at Southwest Georgia Technical College as a regular admit student beginning the quarter this scholarship will be awarded or are currently enrolled in a program of study.

Applicants must complete a SWGTC Scholarship Application form (Attachment A).

Applicants must compose an essay titled, "How awarding this scholarship to me will make a difference." (Maximum 250 words)

Applicants must obtain at least one letter of recommendation from a nonfamily member. The letter should communicate that person's observations of the student's potential and address the student's positive work ethics.

Applicants must have a minimum GPA of 2.5 (high school and/or college) and must submit a copy of their transcript.

A designated member of the Kiwanis Club of Thomasville will be notified when all applications have been received.

### **REVIEW PROCESS**

The Executive Director of the Southwest Georgia Technical College Foundation will establish a committee to review the Kiwanis Club of Thomasville Scholarship applications. Members of the committee include the Director of Financial Aid, College Counselor and one member of the Kiwanis Club of Thomasville.

The Kiwanis Club of Thomasville Scholarship recipient will be selected by utilizing the attached evaluation document.

Committee members will independently score each application submitted. In the event of a tie, the committee members will request that the SWGTC Registrar calculate the applicants' cumulative GPA.

Upon selection of the scholarship recipient, the President of the Kiwanis Club of Thomasville will be contacted and the award will be made.

The primary intent of the scholarship program of the SWGTC Foundation is to assist students with tuition, fees, and book expenses through need-based and merit-based scholarships. For this reason, all scholarship applicants are required to apply for financial aid. Financial aid awards will be considered in the scholarship awards process.

Southwest Georgia Technical College Foundation funded scholarships are to be used at Southwest Georgia Technical College only (Thomas County, Grady County, Mitchell County, and the Valdosta Technical College A.D.N. program) and are not transferrable to other institutions.

Southwest Georgia Technical College Foundation scholarships are intended for approved educational related expenses only, as set forth in the scholarship policies. Any fraudulent use of scholarship funds or misrepresentation of expense to gain reimbursement will result in termination of scholarship funding and ineligibility to apply for future Southwest Georgia Technical College Foundation scholarship funding opportunity.

**Approved: September 10, 2007**

**Revised: July 7, 2008, August 2008, October 2008; July 2009; 11/09**

**Kiwanis Club of Thomasville  
Scholarship Evaluation**

**1. Academic Achievement**

**Grade Point Average**

<b>(90-100)</b>	<b>4.0</b>	<b>= 5 pts.</b>
<b>(85-89)</b>	<b>3.5-3.99</b>	<b>= 4 pts.</b>
<b>(80-84)</b>	<b>3.0-3.49</b>	<b>= 3 pts.</b>
<b>(74-79)</b>	<b>2.5-2.99</b>	<b>= 2 pts.</b>
<b>(70-73)</b>	<b>2.0-2.49</b>	<b>= 1 pts.</b>

**2. Essay**

<b>Followed criteria</b>	<b>= 1 - 5 pts.</b>
<b>Grammatically correct</b>	<b>= 1 - 5 pts.</b>
<b>Defined characteristics</b>	<b>= 1 - 5 pts.</b>
<b>Illustrated personal commitment</b>	<b>= 1 - 5 pts.</b>
<b>Compelling case</b>	<b>= 1 - 5 pts.</b>

**3. Faculty Evaluation**

<b>Supports student as recipient</b>	<b>= 1 - 5 pts.</b>
<b>Specific observations</b>	<b>= 1 - 5 pts.</b>
<b>Commonalities with essay</b>	<b>= 1 - 5 pts.</b>